



Warren United Church of Christ Youth Director (PreK-12 Grade) Job Description

STATUS: Full Time

HOURS: 40 hours/week

Summary: This position is a full-time ministry position that will focus on the following ministries: Children and teenagers. Ministries shall be age-defined and involve various purposes within each age-group, i.e. outreach, worship, fellowship, discipleship and ministry. The youth director will also participate in worship, provide pastoral care support, and perform other general leadership duties in support of, and at the direction of, the Senior Pastor.

Relationship and Supervision: The Youth Director will report to the Senior Pastor for spiritual and ministry guidance. The Senior Pastor, in cooperation with the Executive Board, provides an annual evaluation of this person's performance.

Youth Ministry Responsibilities:

Lead the Youth Ministry Program of the church by fulfilling the following responsibilities:

1. Lead and organize effective youth programs implementing fellowship, worship, biblical teaching, discipleship, and evangelism, as well as ministry and mission opportunities. Do a monthly newsletter article for WUCC Newsletter.
2. Recruit, train and shepherd volunteer youth staff with diverse gifts and personalities.
3. Provide spiritual direction to youth on an individual basis.
4. Maintain contact with students and parents, keeping them informed of ongoing activities. Keep parents updated on ministry strategies and plans in a way that encourages partnership and involvement.
5. Support parents in effectively fulfilling their Christian parenting roles, in concert with other pastoral staff.
6. Assist in the development and oversight of the youth ministry budget; also manage student fees for events and trips in a timely fashion.
7. Seek to integrate youth ministry into all phases of church life to create a culture that is intentionally intergenerational, striving to unite with and complement other church ministries.

Other Responsibilities:

1. Participate as needed or requested in the evaluation and development of the overall church ministry.
2. Weekly meeting with Senior Pastor so he may stay informed and offer encouragement, direction, support, and challenges for you.
3. Attend worship services, prayer service, and special meetings.
4. Present monthly ministry updates and goals for the coming year to the WUCC administrative board.
5. Participate in a yearly job performance review.
6. Assist WUCC Board Chairman regarding a yearly budget.
7. Stay current with youth ministry practices by reading, attending youth leadership conference, etc.

General Qualifications:

The Youth Director should have the following qualifications:

1. Relate well to all age groups but be especially gifted in working with youth and young families/adults.
2. Professional in appearance and demeanor, punctual, courteous, self-motivated, and trustworthy.
3. Possess effective communication skills, including the ability to speak and write in an effective manner.
4. Possess a general understanding of Facebook and social media with ability to update WUCC Youth accounts.

Contact Information

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